St. Stephen's Church
Hightown
....part of the local community.



- *integral to community life*
- *welcoming and joyful in worship*
- *inspiring and loving in our ministry to children*

St. Stephen's Parish Church
St. Stephen's Road
Hightown
L38 0BL

Church Hall Booking Form

Please return this completed and signed form with the hire charge and deposit, cash OR cheque made payable to St Stephen's PCC OR BACS payment to:
St Stephens Hightown Church Funding and Charities,
Sort Code: 01-03-25 Account No: 81822715 reference: own name or organisation

to: Beryl Howard 10 Riverside Hightown L38 0BU
Telephone: 0151 929 3617, 07980979196, email: beryl.kev.howard@gmail.com

Day / Date Hall required:_____

Times (which **MUST** include setting up and clearing away)

Start:_____ Finish:_____

Type of function (if a children's party, please state ages) 18th and 21st parties are not permitted

_____

Bouncy castles/inflatables can be erected on the grass adjacent to the hall subject to payment of an additional fee of £15 per inflatable but are not under any circumstances allowed in the building. Hirers must ensure that bouncy castle/inflatable providers have adequate insurance.

Organisation (if applicable):_____

Is an alcohol licence being applied for?_____

Contact details of organiser

Name:_____

Address:_____

Telephone number:_____

Hire deposit £50 + inflatable £15 (if being used) £_____

Please give your bank details for return of deposit:

Names of Account:_____Code:_____Account No:_____

I have read the Conditions of Hire and Risk Assessment information and accept them. I agree to abide by the conditions during the hire period.

Signature:_____Date:_____